TERMS OF SERVICE AND ONLINE PAYMENTS

Terms of Service define the rules of payment for trainings and purchased goods / services offered by Silfra Sp. z o.o. sp. k.

Definitions:

The Terms of Service – terms and conditions of online payment via the website.

The Company - Silfra Sp. z o.o. sp. k., 16/53 Z. Noskowskiego Street, 02-746 Warsaw, NIP 5213812055, REGON 369417850, entered into the register of enterprises of the National Court Register District Court for the capital city of Warsaw in Warsaw (13th Department), under the KRS numer (National Court Register No.) 0000717386, phone no. 22 692 48 35.

Services / **goods** - services / goods presented in the company's offer on the website www.silfraconsulting.com or in the individual offer for the Buyer.

The Buyer - a person who has purchased the Company's goods or services.

- 1. The company sells services and goods.
- 2. The sales agreement between the Buyer and the Company is concluded in the case of:
- placing the order by the Buyer at the e-mail address contact@silfra-consulting.com. In the e-mail the Buyer should indicate the following data: company name and invoice data, data of the buyer and the agreed service / good as well as the price.
- payment by the Buyer via online bank transfer, BLIK, credit card using the Przelewy24 system, via a link sent by the Company to the e-mail address provided by the Buyer.
- the Buyer receives a confirmation of realisation the transaction to the Buyer's e-mail address, sent from the Przelewy24 system.
- 3. Before using the process of purchasing services / goods, the Buyer should read the Terms of Service which can be found on the website www.silfra-consulting.com. Placing an order at contact@silfra-consulting.com is tantamount to accepting its content.
- 4. The company is not responsible for any consequences arising from irregularities in the Przelewy24 payment system.
- 5. The prices of services and products do not include VAT.
- 6. The condition of the service is the payment ('I buy with the obligation to pay Przelewy24'). The payment is made when the Company receives information about the new transaction on Przelewy24 and receives the funds on the Przelewy24 account.
- 7. In order to receive a VAT invoice, the Buyer should report this fact to the e-mail address contact@silfraconsulting.com providing details for the VAT invoice.

- 8. The company is not responsible for the consequences of providing by the Buyer false or incorrect data in the order.
- 9. The Company is the controller of the data given by the Buyer.
- 10. The purposes of data collection are the conclusion and performance of a contract (Article 6 (1) (b) GDPR), their use for accounting purposes (Article 6 (1) (c) GDPR) and in exceptional situations establishing or defending claims (Article 6 (1) (f) GDPR).
- 11. Providing data is voluntary, but necessary to complete the payment.
- 12. The recipients of the data provided by the Buyer are authorized employees of the Company and entities providing services to the Company.
- 13. The data is stored until the expiry of the periods resulting from tax regulations and limitation of civil law claims.
- 14. Each Buyer has the right to access the data, rectification, delete or limit processing, as well as the right to object, request to stop processing and transferring data, as well as the right to withdraw consent at any time and the right to lodge a complaint to the supervisory authority.
- 15. The Company will inform about the planned amendment to the Regulations 14 days in advance, posting in a visible place to the Buyer on the website www.silfra-consulting.com before placing the order, whereas for orders placed before the date of entry into force of the changes, the existing provisions shall apply, unless, the Buyer agrees in writing to the application of new provisions.
- 16. The Terms of Service enter into force on October 5, 2018.
- 17. All contact details are published at www.silfra-consulting.com. The valuation of services / goods is available at www.silfra-consulting.com or is prepared individually. The company reserves the right to change the offer of services / goods placed on the website www.silfra-consulting.com.
- 18. These Terms of Service are available on the website www.silfra-consulting.com.